

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
COUNCIL ORGANIZATIONAL MEETING**

**Fort Vermilion School Division Central Office  
Fort Vermilion, Alberta**

**Wednesday, October 24, 2001**

**PRESENT:**

Bill Neufeld	Reeve
Betty Bateman	Councillor
John Driedger	Councillor
Pat Kulscar	Councillor
Greg Newman	Councillor
Joe Peters	Councillor
Michael Nanooch	Councillor
Wayne Thiessen	Councillor
Walter Sarapuk	Councillor
Willie Wieler	Councillor

**ABSENT:**

**ALSO PRESENT:** Harvey Prockiw                      Chief Administrative Officer  
Eva Schmidt                                      Executive Assistant

Minutes of the Council Organizational meeting for the Municipal District of Mackenzie No. 23 held on Wednesday, October 24, 2001, in the Fort Vermilion School Division Central Office, Fort Vermilion, Alberta.

**CALL TO ORDER:** 1.     a)     Call to Order

Harvey Prockiw called the meeting to order at 10:05 a.m.

**ADOPTION OF  
AGENDA:**

2.     a)     Adoption of Agenda

**MOTION 01-513     MOVED** by Councillor Wieler

That the agenda be adopted with the following additions:  
8c)     Family and Community Support Services (FCSS) Boards  
4s)     Appeal Board for Agricultural Issues  
4t)     Northern C.A.R.E.  
8d)     Backsloping.

**CARRIED**

**ELECTION:**

**3. a) Election of Reeve**

CAO, Harvey Prockiw, opened the floor for nominations for the position of Reeve.

First call for nominations:

Walter Sarapuk nominated Bill Neufeld.  
Bill Neufeld accepted.

Second call for nominations:

Willie Wieler nominated Pat Kulscar.  
Pat Kulscar accepted.

Third call for nominations:

No further nominations were received.

Election for Reeve was conducted by secret ballot. Harvey Prockiw and Eva Schmidt counted the ballots.

Harvey Prockiw informed Council that the vote was a tie. The CAO then wrote both names on separate papers and placed them in a hat. Bob Derksen, reporter for the Northern Pioneer, drew a name out of the hat.

Harvey Prockiw declared Bill Neufeld elected to the position of Reeve.

**MOTION 01-514    MOVED by Councillor Bateman**

That the ballots for the election of Reeve be destroyed.

**CARRIED**

Harvey Prockiw destroyed the ballots.

**3. b) Election of Deputy Reeve**

Harvey Prockiw opened the floor for nominations for the position of Deputy Reeve.

First call for nominations:

Joe Peters nominated Willie Wieler.

Willie Wieler accepted.

John W. Driedger nominated Walter Sarapuk.  
Walter Sarapuk accepted.

Michael Nanooch nominated Greg Newman  
Greg Newman declined.

Second call for nominations:

No nominations were received.

Third call for nominations:

No further nominations were received.

Election for Deputy Reeve was conducted by secret ballot. Harvey Prockiw and Eva Schmidt counted the ballots.

Harvey Prockiw declared Walter Sarapuk elected to the position of Deputy Reeve.

**MOTION 01-515** **MOVED** by Councillor Thiessen

That the ballots for the election of Deputy Reeve be destroyed.

**CARRIED**

**3. c) Oath of Reeve, Deputy Reeve and Council Members**

Harvey Prockiw conducted the affidavit for Reeve. Bill Neufeld made a public oath of office and signed an affidavit for the position of Reeve.

Harvey Prockiw conducted the affidavit for the Deputy Reeve. Walter Sarapuk made a public oath of office and signed an affidavit for the position of Deputy Reeve.

Reeve Neufeld conducted the affidavits for the positions of Councillors. All Councillors made a public oath of office and signed affidavits for the position of Councillor.

**APPOINT**

**REPRESENTATIVES:4.** a) **AAMD&C Advisory Committee on  
Aboriginal Issues**

Bill Neufeld has been appointed by AAMD&C and Harvey Prockiw has been appointed Secretariat, therefore no appointments are required at this time.

4. b) **Cooperative Management Planning Board**

**MOTION 01-516** **MOVED** by Councillor Peters

That Councillor Thiessen be appointed as a member of the Cooperative Management Planning Board and Councillor Wieler be appointed as the alternate.

**CARRIED**

**MOTION 01-517** **MOVED** by Councillor Newman

That administration draft a policy authorizing Councillors appointed as alternate members to Committees, to attend all meetings.

**CARRIED**

4. c) **Fish and Wildlife Advisory Committee**

The Fish and Wildlife Advisory Committee has been renamed the Upper Hay Recreational Hunting and Fishing Advisory Committee. Members at large are Dave Thompson, Larry Neufeld and Jake J. Wolfe.

**MOTION 01-518** **MOVED** by Councillor Wieler

That Councillor Newman be appointed as Council member to the Upper Hay Recreational Hunting and Fishing Advisory Committee.

**CARRIED**

4. d) **Footner Forest Liaison Committee**

**MOTION 01-519** **MOVED** by Councillor Wieler

That Councillor Sarapuk and Councillor Thiessen be appointed as the two Council members to the Footner Forest Liaison Committee and Councillor Bateman be appointed as the alternate.

**CARRIED**

4. e) **Hay Zama Committee**

**MOTION 01-520** **MOVED** by Councillor Peters

That Councillor Thiessen be appointed to the Hay Zama Committee.

**CARRIED**

4. f) **High Level Forests Public Advisory Committee**

**MOTION 01-521** **MOVED** by Councillor Thiessen

That Councillor Sarapuk be appointed to the High Level Forest Public Advisory Committee.

**CARRIED**

4. g) **Highway 58 Connector Committee  
(Mustus Road Society)**

The Highway 58 Connector Committee was dissolved. Issues will be dealt with by Council as a whole.

4. h) **Highway 88 Paving and Building Committee**

**MOTION 01-522** **MOVED** by Councillor Newman

That the Highway 88 Paving and Building Committee be increased to include three Councillors and that Councillor Driedger, Councillor Wieler and Councillor Nanooch be appointed as members to the Committee.

**CARRIED**

4. i) **Hutch Lake Committee**

This committee was eliminated by Motion 00-578.

**MOTION 01-523** **MOVED** by Councillor Thiessen

That a Campground Task Force be created; that the Task Force be comprised of three members of Council and two members at large; further that Councillor Wieler, Councillor Bateman and Councillor Newman be appointed to the Task Force.

**CARRIED**

4. j) **Mackenzie Economic Development Corporation**

**MOTION 01-524** **MOVED** by Councillor Newman

That Councillor Kulscar be appointed to the Mackenzie Economic Development Corporation.

**CARRIED**

4. k) **Mackenzie Housing Management Board**

**MOTION 01-525** **MOVED** by Councillor Nanooch

That Councillor Driedger be appointed as Council member to the Mackenzie Housing Management Board.

**CARRIED**

**MOTION 01-526** **MOVED** by Councillor Wieler

That Bill Dainard, Noreen McAteer, George Bueckert and Wally Schroeder be appointed to the Mackenzie Housing Management Board.

**CARRIED**

4. l) **Mackenzie Municipal Services Agency**

**MOTION 01-527** **MOVED** by Councillor Kulscar

That Councillor Nanooch be appointed to the Mackenzie Municipal Services Agency and that Reeve Neufeld be appointed as the alternate.

**CARRIED**

4. m) **Mighty Peace Tourist Association**

**MOTION 01-528** **MOVED** by Councillor Sarapuk

That Councillor Kulscar be appointed to the Mighty Peace Tourist Association.

**CARRIED**

4. n) **Northwest Boreal Education Society**

**MOTION 01-529** **MOVED** by Councillor Newman

That Councillor Sarapuk and Councillor Bateman be appointed as members to the Northwest Boreal Education Society and Councillor Thiessen be appointed as the alternate.

**CARRIED**

4. o) **Northwest Corridor Development Corporation**

Mike Osborne is the regional representative; therefore no appointment is required at this time.

4. q) **Regional Landfill Authority**

**MOTION 01-530** **MOVED** by Councillor Driedger

That Councillor Thiessen and Councillor Kulscar be appointed as members to the Regional Landfill Authority.

**CARRIED**

4. r) **Upper Hay Forest Area Community  
Timber Permit Program**

**MOTION 01-531** **MOVED** by Councillor Thiessen

That Councillor Wieler be appointed to the Upper Hay Forest Area Community Timber Permit Program.

**CARRIED**



4. s) **Appeal Board for Agricultural Services**

**MOTION 01-532** **MOVED** by Councillor Thiessen

That an Appeal Board be established to hear issues regarding the Agricultural Services and that the Agricultural Service Board be appointed as that Appeal Board.

**CARRIED**

The meeting was recessed at 11:19 a.m.

The meeting was reconvened at 11:30 a.m.

4. p) **Prairie Farm Rehabilitation Administration Liaison**

The Agricultural Service Board will appoint members to the Prairie Farm Rehabilitation Administration Liaison.

4. t) **Northern C.A.R.E.**

**MOTION 01-533** **MOVED** by Councillor Wieler

That the documentation from Northern C.A.R.E. be received as information.

**CARRIED**

**COUNCIL**  
**COMMITTEES:**

5. a) **Agricultural Service Board**

**MOTION 01-534** **MOVED** by Councillor Wieler

That Councillor Newman and Councillor Peters be appointed to the Agricultural Service Board.

**CARRIED**

**MOTION 01-535      MOVED** by Reeve Neufeld

That Martin Wieler, Clint Rempel, and Peter Hawryliuk be appointed as the three members at large to the Agricultural Service Board.

**CARRIED**

5.      b)      **Assessment Review Board**

**MOTION 01-536      MOVED** by Councillor Newman

That Councillor Kulscar be appointed as member to the Assessment Review Board and Councillor Driedger be appointed as alternate.

**CARRIED**

**MOTION 01-537      MOVED** by Councillor Kulscar

That Jack Eccles and Les Coulthard be appointed as members at large to the Assessment Review Board and Wally Schroeder be appointed as the alternate.

**CARRIED**

5.      c)      **Bursary Committee**

**MOTION 01-538      MOVED** by Councillor Newman

That Reeve Neufeld, Councillor Kulscar and Councillor Nanooch be appointed as the three members of the M.D. of Mackenzie Bursary Committee.

**CARRIED**

5. d) **M.D. of Mackenzie Library Board**

**MOTION 01-539** **MOVED** by Councillor Newman

That Councillor Bateman be appointed to the M.D. of Mackenzie Library Board.

**CARRIED**

5. e) **Public Safety Services Committee  
(Disaster Services)**

Harvey Prockiw updated Council on the M.D. Disaster Services Plan.

5. f) **Recreation Boards**

**MOTION 01-540** **MOVED** by Reeve Neufeld

That Councillor Bateman be appointed to the Zama Recreation Board, Councillor Nanooch to the Fort Vermilion Recreation Board and Councillor Wieler to the La Crete Recreation Society.

**CARRIED**

**MOTION 01-541** **MOVED** by Councillor Wieler

That a letter be written to the Town of High Level requesting that an M.D. of Mackenzie representative be allowed to sit on their recreation board and that Councillor Kulscar be appointed as the representative.

**CARRIED**

5. f) **Subdivision and Development Appeal Board**

**MOTION 01-542** **MOVED** by Councillor Newman

That Councillor Kulscar and Councillor Sarapuk be appointed as members to the Subdivision and Development Appeal Board.

**CARRIED**

**MOTION 01-543** **MOVED** by Councillor Thiessen

That Jack Eccles, Ray Toews and Les Coulthard be appointed as the three members at large to the Subdivision and Development Appeal Board.

**CARRIED**

5. g) **Veterinary Advisory Committee**

The Agricultural Service Board will appoint members to the Veterinary Advisory Committee (VAC).

5. h) **Veterinary Services Incorporated**

The Agricultural Service Board will appoint members to the Veterinary Service Incorporated (VSI). Councillor Sarapuk would like to sit on the VSI.

**AD HOC  
COMMITTEES:**

6. a) **Airport and Airport Operations Committee**

The Airport and Airport Operations Committee was eliminated by Motion 00-602.

6. b) **Developer's Agreement Task Force**

**MOTION 01-544** **MOVED** by Councillor Driedger

That Reeve Neufeld and Councillor Wieler be appointed to the Developer's Agreement Task Force.

**CARRIED**

6. c) **Memorandum of Understanding Task Force**

**MOTION 01-545** **MOVED** by Councillor Kulscar

That the Memorandum of Understanding Task Force be dissolved.

**CARRIED**

**BYLAWS/  
POLICIES:**

7. a) **Bylaw 282/01 – To Provide the Organizational and Procedural Matters Council, Council Committees and Councillors**

**MOTION 01-546** **MOVED** by Councillor Kulscar  
Bylaw 282/01  
First Reading

That first reading be given to Bylaw 282/01, being a bylaw to provide the organizational and procedural matters of Council, Council Committees and Councillors.

**CARRIED by two thirds majority vote**

**MOTION 01-547** **MOVED** by Councillor Newman  
Bylaw 282/01  
Second Reading

That second reading be given to Bylaw 282/01, being a bylaw to provide the organizational and procedural matters of Council, Council Committees and Councillors.

**CARRIED by two thirds majority vote**

**MOTION 01-548** **MOVED** by Councillor Bateman

That Council give consideration to go to third reading of Bylaw 282/01, being a bylaw to provide the organizational and procedural matters of Council, Council Committees and Councillors, at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 01-549**

Bylaw 282/01

Third Reading

**MOVED** by Councillor Thiessen

That third reading be given to Bylaw 282/01, being a bylaw to provide the organizational and procedural matters of Council, Council Committees and Councillors.

**CARRIED by two thirds majority vote**

7. b) **Bylaw 283/01 – To Amend Bylaw 219/00, To Provide for Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members**

Administration will bring forward benefit plan options for Council.

**MOTION 01-550**

Bylaw 283/01

First Reading

**MOVED** by Councillor Thiessen

That first reading be given to Bylaw 283/01, being a bylaw to provide honourariums and related expense reimbursement for Councillors and approved Committee members and to amend Bylaw 219/00 by amending clause 6 to increase the mileage to \$0.41 per kilometer and clause 2 to increase the daily meeting rate to \$175.

**CARRIED by two thirds majority vote**

**MOTION 01-551**

Bylaw 283/01

Second Reading

**MOVED** by Councillor Driedger

That second reading be given to Bylaw 283/01, being a bylaw to provide honourariums and related expense reimbursement for Councillors and approved Committee members and to amend Bylaw 219/00 by amending clause 6 to increase the mileage to \$0.41 per kilometer and clause 2 to increase the daily meeting rate to \$175.

**CARRIED by two thirds majority vote**

**MOTION 01-552      MOVED** by Councillor Bateman

That consideration be given to go to third of Bylaw 283/01, being a bylaw to provide honourariums and related expense reimbursement for Councillors and approved Committee members and to amend Bylaw 219/00 by amending clause 6 to increase the mileage to \$0.41 per kilometer and clause 2 to increase the daily meeting rate to \$175, at this meeting.

**CARRIED      UNANIMOUSLY**

**MOTION 01-553      MOVED** by Councillor Sarapuk  
Bylaw 283/01  
Third Reading

That third reading be given to Bylaw 283/01, being a bylaw to provide honourariums and related expense reimbursement for Councillors and approved Committee members and to amend Bylaw 219/00 by amending clause 6 to increase the mileage to \$0.41 per kilometer and clause 2 to increase the daily meeting rate to \$175.

**CARRIED      by two thirds majority vote**

7.      c)      **Policy ADM033 - Council Meeting Dates**

Proposed Policy ADM033 – Council Meeting Dates was discussed.

**OTHER**  
**BUSINESS:**

8.      a)      **Establish Council Meeting Dates, Times and Places for 2002**

**MOTION 01-554      MOVED** by Councillor Newman

That the Council meeting dates for the year 2002 be established as follows:

January 8	Committee of the Whole	10 a.m.	Fort Vermilion
	Regular Council	1 p.m.	Fort Vermilion
22	Committee of the Whole	4 p.m.	Zama
	Regular Council	7 p.m.	Zama
February 5	Committee of the Whole	10 a.m.	Fort Vermilion
	Regular Council	1 p.m.	Fort Vermilion
19	Committee of the Whole	4 p.m.	La Crete
	Regular Council	7 p.m.	La Crete
March 5	Committee of the Whole	10 a.m.	Fort Vermilion
	Regular Council	1 p.m.	Fort Vermilion

	19	Committee of the Whole	4 p.m.	High Level
		Regular Council	7 p.m.	High Level
April	3	<i>(Wednesday, due to Easter)</i>		
		Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	16	Committee of the Whole	4 p.m.	Fort Vermilion
		Regular Council	7 p.m.	Fort Vermilion
May	7	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	22	<i>(Wednesday, due to Pentecost)</i>		
		Committee of the Whole	4 p.m.	Zama
		Regular Council	7 p.m.	Zama
June	4	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	18	Committee of the Whole	4 p.m.	La Crete
		Regular Council	7 p.m.	La Crete
July	2	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	16	Committee of the Whole	4 p.m.	High Level
		Regular Council	7 p.m.	High Level
August	6	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	20	Committee of the Whole	4 p.m.	Fort Vermilion
		Regular Council	7 p.m.	Fort Vermilion
September	3	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	24	Committee of the Whole	4 p.m.	Zama
		Regular Council	7 p.m.	Zama
October	8	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	22	Committee of the Whole	4 p.m.	La Crete
		Regular Council	7 p.m.	La Crete
November	5	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	19	<i>(AAMD&amp;C Fall Convention)</i>		
		Committee of the Whole	4 p.m.	High Level
		Regular Council	7 p.m.	High Level
December	3	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	17	Committee of the Whole	4 p.m.	Fort Vermilion
		Regular Council	7 p.m.	Fort Vermilion

**CARRIED**



**MOTION 01-555      MOVED** by Councillor Wieler

That the 2002 budget meeting dates be scheduled as follows:  
Tuesday, November 27, 2001 at 9 a.m. in Fort Vermilion,  
Wednesday, December 5, 2001 at 9 a.m. in Fort Vermilion, and  
Tuesday, December 11, 2001 at 9 a.m. in Fort Vermilion.

**CARRIED**

8.      b)      **Set Meeting Date with Alberta Environment  
Water Resources**

This item will be brought back to the November 6, 2001 Council meeting.

8.      d)      **Backsloping**

Backsloping adjacent to private property and crown lands was discussed.

8.      c)      **Family and Community Support Services  
(FCSS) Boards**

This item will be brought back to the November 6, 2001 Council meeting.

**ADJOURNMENT:** 9.      a)      **Adjournment**

**MOTION 01-556      MOVED** by Councillor Driedger

That the meeting be adjourned at 12:46 p.m.

**CARRIED**

These minutes were adopted this 6th day of November, 2001.

Signature on file \_\_\_\_\_  
Walter Sarapuk, Deputy Reeve

Signature on file \_\_\_\_\_  
Eva Schmidt, Executive Assistant